

Caseworker - Employment

Starting salary – Dependent upon experience

Salary scale – SCP 19 to 28 (£24,799 to £31,371)

Contract – Full Time for a 21 month period

Job share – Suitable for job share

Dates to note -

- Deadline for applications: Monday 19th October by 9:30am
- Shortlisting: Monday 19th and Tuesday 20th October. Successful applicants will be notified by e-mail that day.
- Interviews: Friday 23rd October

A full Job Description, Person Specification and application form is available on our website - www.derbyshirelawcentre.org.uk under the news and events page.

NOTE - We DO NOT accept CV's.

Do you fancy working for a forward thinking and proactive advice charity?

Derbyshire Law Centre is a thriving charity based in Chesterfield, Derbyshire. Our primary delivery area is Derbyshire; however when funding allows we go beyond the county boundaries.

The role

New funding means that we have a vacancy for a full-time specialist employment caseworker in the active and experienced team at Derbyshire Law Centre. We are looking for someone who can start immediately and the post will be for a fixed-term period until the end of June 2021.

Applicants should be experienced with all aspects of employment law, including discrimination. They will have run their own caseload and be familiar with negotiating settlements out of court, and advocacy in the Employment Tribunal. Experience of working in, or leading on project work would be advantageous.

The postholder will be a member of the Collective Management Team and undertake shared duties in the overall management of the Law Centre.

This role is available as part of a joint project with Central England Law Centre. They have offices in Coventry and Birmingham. A similar post will be available within their organisation. Details regarding that post can be found on their website under the 'About us' section.

Location of post

The post will be based in our Chesterfield office.

Required Education, Skills and Qualifications

Recent training in advice work and employment law is essential. An up to date knowledge of the impact Coronavirus has had on employment law would be advantageous. Applicants must have substantial experience in employment casework.

A qualified Solicitor or Chartered Fellow of Institute of Legal Executives is desirable, as is the ability to supervise staff and volunteers and the aptitude to achieve area of law supervisor status in employment

Organisation

Derbyshire Law Centre is a registered not-for-profit legal charity. The Law Centre has been in existence since 1989 and enjoys support from public and voluntary sectors and communities across the county. Its primary aim is to provide free specialist legal services in areas of social welfare law to individuals and families on low incomes, including debt, discrimination, housing, employment and immigration.

Benefits

- 31 days' annual leave, plus bank holidays (pro rata)
- Flexible working arrangements
- Pension Contribution 8%

A full information pack is available through Derbyshire Law Centre website, under the news and events section.

Application method: Email to dlc@derbyshirelawcentre.org.uk for the attention on Nikki Tugby