



## **Caseworker - Housing**

**Starting salary** – Dependent upon experience

**Salary scale** – SCP 19 to 28 (£24,799 to £31,371)

**Contract** – Full Time Permanent

**Job share** – Suitable for job share

**Interview Date** – Week beginning 2<sup>nd</sup> September 2019

A full Job Description, Person Specification and application form is available on our website - [www.derbyshirelawcentre.org.uk](http://www.derbyshirelawcentre.org.uk) under the news and events page.

**NOTE - we DO NOT accept CV's.**

### **The role**

A position as become available for a specialist housing caseworker with experience in homelessness, defending possession proceedings, and disrepair. Ideally you should have a background in court advocacy and running a caseload under a Legal Aid Agency contract with minimum supervision.

You must be prepared to take on other areas of law should the need arise.

You will also be part of the Senior Management Team and undertake shared duties in the overall management of the Law Centre.

### **Location of post**

You will be based in our Chesterfield office, but will be required to work from our Ripley outreach office 1 to 2 days per week.

### **Required Education, Skills and Qualifications**

Recent training in advice work, particularly in social welfare law is essential. Applicants must have substantial experience in housing casework or civil litigation.

A qualified solicitor or Chartered Fellow of Institute of legal executives is desirable, as is the ability to supervise staff/volunteers and the aptitude to achieve area of law supervisor status in housing.

### **Organisation**

Derbyshire Law Centre is a registered not-for-profit legal charity whose aims / mission is to serve disadvantaged people living in Derbyshire. The Law Centre has been in existence since 1989 and has enjoyed support from public and voluntary sectors and communities across the county. Its primary aim is to provide free specialist legal services in areas of social welfare law to individuals and families on low incomes, including debt, housing, employment and immigration.

### **Benefits**

- 31 days' annual leave, plus bank holidays (pro rata)

- Flexible working arrangements
- Pension Contribution 8%

**Full information pack available through Derbyshire Law Centre website, under news and events section.**

**Apply method: Email ([dlc@derbyshirelawcentre.org.uk](mailto:dlc@derbyshirelawcentre.org.uk))**